TRUE NORTH FIDUCIARY SERVICES

Fee Schedule ***(last updated October 2025)***

Personal Representative Services ***See below for fees***

When named in a will or appointed by the court, we serve as the estate's Personal Representative (also known as the Executor). In this role, we handle all probate-related responsibilities, including filing with the court, notifying beneficiaries and creditors, gathering and managing assets, paying debts and taxes, and ensuring timely and accurate distribution to heirs. Our goal is to reduce the administrative burden on families while ensuring full compliance with legal and fiduciary obligations.

Personal Representative fees are set by Oregon statute under ORS 116.173(3) and are as follows:

(a) Upon the property subject to the jurisdiction of the court:

- (A) Seven percent of any sum not exceeding $1,000.
- (B) Four percent of all above $1,000 and not exceeding $10,000.
- (C) Three percent of all above $10,000 and not exceeding $50,000.
- (D) Two percent of all above $50,000.

(b) One percent of the property, exclusive of life insurance proceeds, not subject to the jurisdiction of the court but reportable for Oregon estate tax or federal estate tax purposes.

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Estate Administration ***See below for fees***

Estate administration encompasses the full range of tasks required to settle an estate, whether or not probate is involved. Our services include managing estate assets, assisting with trust distributions, handling paperwork, coordinating with institutions, and ensuring a smooth transition for all involved. We bring structure, clarity, and professionalism to each step of the process.

Flat Fee for Small or Simple Estates (*"Small or simple estates" are those that meet Oregon's statutory small estate threshold at the time of engagement.)*

- $5,000 flat fee for estates under $500,000
- This fee covers all standard administrative tasks including account transfers, bill payment, asset distribution, and reporting.

Estimated Flat-Fee Ranges (for Planning Purposes)

- Estates $500,000 – $1,000,000: $5,000 – $10,000
- Estates over $1,000,000: Custom fee based on complexity, generally following percentage-based guidance similar to trust administration (0.5%–1% of estate assets)

Initial Setup

- Hourly billing applies for work required to gather account information, coordinate asset transfers, and prepare distributions until all assets are ready for transfer.

Additional Considerations

- Extraordinary tasks, such as locating hard-to-find assets, resolving creditor claims, or coordinating with multiple professionals, may be billed **hourly at a rate of $180 per hour in addition to standard fees**.
- Property management for real estate or engagement of estate organizers may be billed separately if needed.
- Services include coordinating account transfers, paying bills, distributing assets to beneficiaries, and providing documentation of all transactions.

Trust Administration *See below for fees*

We offer professional trust administration services with diligence, neutrality, and transparency. We oversee all aspects of trust management, including recordkeeping, distributions, and communication with beneficiaries, to ensure the trust's instructions are fully honored.

Annual Fee (Non-Court Supervised Trusts)

- 1% of market value of account – $650,000 to $2,000,000
- 0.8% on the next $3,000,000 ($2,000,000 to $5,000,000)
- 0.4% on the next $5,000,000 ($5,000,000 to $10,000,000)
- 0.2% on amounts over $10,000,000

For trusts under $650,000, services are billed at **$180 per hour**, in six-minute increments.
Minimum annual administration fee: $6,500.

Initial Setup:
During the initial setup, we bill hourly for the work needed to transfer assets and fully fund the trust. Once all assets are in place, the regular annual administration fees apply.

Court-Supervised Trusts
Fees are based on the allowable county rate in Oregon, with all work billed in six-minute increments in accordance with local probate rules.

Additional Considerations

- Trusts with unusual assets or business interests may incur **hourly charges** in addition to standard administration fees.
- Property management for real estate may be hired as needed, with costs billed separately.
- In cases where personal property distribution is complex or trust documents lack clear instructions, estate organizers may be engaged and billed at an hourly rate.
- Investment management services, if needed, are billed separately.

Power of Attorney for Finances ***See Below for fees***

True North Fiduciary provides neutral, professional management of financial matters under a valid Power of Attorney. We act with clarity, care, and transparency—handling everything from bill payment and account oversight to investment coordination and documentation. Please note: we do not offer healthcare Power of Attorney services.

Short-Term Engagements (Less than 3 Months)
For brief financial management needs, True North Fiduciary charges **$180 per hour**, billed in six-minute increments. This rate covers all standard financial oversight, bill payment, and account management during the engagement.

Long-Term Engagements (Greater than 3 Months)
For ongoing or long-term financial management, the **Trust Administration fee structure** applies. This ensures comprehensive oversight, reporting, and coordination consistent with our full fiduciary services.

Additional Considerations

- Investment management services, if needed, are billed separately.
- Any extraordinary tasks outside standard financial management may be billed hourly.

Executor Support ***Fee dependent on scope and complexity***

Our Executor Support service is designed to assist non-professional executors navigating the complexities of probate and estate settlement. Whether you need guidance, administrative support, or a knowledgeable partner to walk alongside you, True North Fiduciary offers experienced, compassionate help so you can fulfill your duties with clarity and confidence. Services are available on an hourly basis or as part of a tailored support package, depending on the level of involvement and complexity of the estate. We'll work with you to determine the right scope of support and provide transparent pricing that aligns with your needs.

Fiduciary Consulting ***Hourly Rate: $150***

We provide fiduciary consulting in complex or collaborative matters, including ancillary probates and estate liquidations — particularly for out-of-state executors or legal teams needing trusted local support. We also coordinate with estate-related service providers such as real estate agents, estate sale companies, relocation specialists, and movers, ensuring every detail is handled with care and professionalism during times of transition.

Bill Pay Services ***Hourly Rate: $120***

We manage day-to-day bill payments and financial obligations for individuals who need extra support or oversight. Our service brings peace of mind to clients and their families by ensuring accounts are current, records are clear, and nothing falls through the cracks.

Notary Public Services ***Fee Per Notarization: $10***

We provide notary public services for estate, trust, and financial documents, ensuring signatures are properly witnessed and recorded. This added support helps clients, families, and professionals complete important transactions with confidence and ease.

Third Party Expenses

Third party fees charged by tax professionals, attorneys, investment advisors, property managers, and other professionals, along with other direct costs are not covered by the above schedules. These will generally be paid directly from trust/estate/client funds, but in the event that this is not feasible for any reason True North Fiduciary Services may, in its sole discretion, elect to pay the expense and charge it to the trust/estate/client on a pass-through basis, without markup.

If you have any questions or a client with needs outside those listed above, please call us.
We look forward to providing exceptional service to all our partners and clients.